



DEPARTMENT OF PERSONNEL

**209 E. Musser Street, Room 101
Carson City, Nevada 89701-4204
(702) 687-4050**

MEMO PERD #33/98

September 24, 1998

TO: Agency Personnel Representatives
Designee for Rules Distribution

FROM: *Sharon P. Murphy*
Sharon P. Murphy, Director
Department of Personnel

SUBJECT: PERSONNEL COMMISSION AGENDA

As you were previously notified, the Personnel Commission meeting is scheduled for October 1 and 2, 1998. This meeting will be held at the Legislative Building, 401 South Carson Street, Room VC1214, Carson City, Nevada, and is scheduled to begin at 9:30 a.m. on October 1. A telecommunication link will be available for interested parties in Southern Nevada at the Sawyer Building, 555 East Washington Street, Room 4401, Las Vegas, Nevada. Attached is a copy of the final agenda for the meeting.

Agendas with supporting documentation have been sent to your department personnel liaisons. If you would like to view this more extensive document, please contact them or the Department of Personnel at 687-3718.

SPM:cp

Attachment: Final agenda

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- I. Call to Order - 9:30 a.m.
- II. *Adoption of Agenda
- III. *Minutes of Previous Meeting
- IV. Report on Review of Procedures for Conducting Hearings Concerning Whistleblower Complaints
- V. *Classification Appeals
 - A. Department of Transportation
Jennifer Varelman, Management Assistant III
 - B. Department of Business & Industry, Taxicab Authority
John McNulty, Airport Control Officer III
Rudolph Silvas, Airport Control Officer II
William Vail, Airport Control Officer II
- VI. *State of Nevada Employees Association Appeal
Method of Designating Equipment Mechanic Positions for Reclassification
- VII. *Occupational Group Studies
 - A. Activities Therapy
 - B. Custodial and Domestic Services
 - C. Psychology and Social Science
 - D. Laboratory Services
 - E. Public Health Medicine and Nursing Services
- VIII. Uncontested Classification Action Report
- IX. Selective Certification
- X. Comments by the General Public
- XI. Select Date for Next Meeting
- XII. *Adjournment

**Indicates item will be voted on by the Personnel Commissioners.*

Should anyone have questions or wish to discuss in further detail any of the items scheduled for this Commission meeting, please contact Carol Thomas, Chief of Technical Services, State Personnel, at 687-3708.

NOTE: We are pleased to make reasonable accommodations for members of the public with disabilities who wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Department of Personnel in writing, at 209 East Musser Street, Room 101, Carson City, Nevada 89701-4204, or call Linda Meyers at 687-3718, no later than five working days prior to the meeting.
